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ASSESSMENT INSTRUCTION 43 OF 2013

**TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS OFFERING GRADES 10 -12
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES**

DATE: 28 AUGUST 2013

**BRIEF SUMMARY: THE STRUCTURE OF GRADE 12 BUSINESS STUDIES QUESTION PAPER
FOR 2014**

1. The attached extract from Department of Basic Education, Circular S7 of 2013 (Annexure A), should be read in conjunction with the Business Studies *Curriculum and Assessment Policy Statement (CAPS)* issued by the Department of Basic Education in January 2012.
2. In order to assist teachers in their preparation for the Grade 12 examination, Circular S7 of 2013 seeks to clarify the structure of the Business Studies Examinations paper in the Further Education Training (FET) band as it appears in the CAPS.
3. The table in Annexure B reflects the structure of the Business Studies Grade 12 examination paper, the description per section, mark allocation and time guide. Take note on how section B of the paper will be structured.
4. The above listed Curriculum and Assessment Policy Statement has accordingly been corrected for reprinting, should additional copies be required. In the meantime, the

amendments are listed as errata and are obtainable in the following Departmental website: <http://www.education.gov.za>

5. Heads of Education institutions are requested to ensure that the contents of this Circular are brought to the attention of all Grade 10,11 and 12 teachers, learners and Subject Advisors, in preparation for implementation in 2014.



MR S.P. GOVENDER
ACTING DEPUTY DIRECTOR - GENERAL:
TEACHING AND LEARNING SERVICES

SECTION	DESCRIPTION	MARKS AND TIME GUIDE	
A	<p>(Compulsory)</p> <p>Different types of short and objective questions using various assessment styles and covering the entire curriculum, e.g. multiple-choice, match columns, choose the correct word in brackets, etc.</p> <p>(20 short questions x 2)</p>	40	30 min
B	<p>(Three questions in this section must be answered). (Choose any <u>three</u> of the <u>five</u> questions, 3 questions of 60 marks each).</p> <p>These questions will cover the entire curriculum. Answers should be in paragraph style. Rubrics can be used in the marking of these questions, together with a marking memorandum. Applicable verbs are, discuss, motivate, compare, differentiate, explain, etc. Case studies (scenarios) or source-based questions should be included.</p> <p>Structure of the five questions: The five questions will be structured according to the Business Studies four main topics, i.e. Business Environment, Business Venture, Business Role and Business Operation.</p> <p>The five questions will be structured as follows:</p> <ol style="list-style-type: none"> 1. Business Environment; 2. Business Venture; 3. Business Role; 4. Business Operation; and 5. Miscellaneous question taking into consideration the above broad topics. 	180	90 min

C	<p>Set four questions covering the entire curriculum (use scenarios)</p> <p>Choose any <u>two</u> of the <u>four</u> questions. (2 questions of 40 marks each)</p> <p>These are higher cognitive questions which will assess insight and interpretation of theoretical knowledge, (e.g. design, plan, appraise, evaluate, etc.) Answers should be in paragraph style. A rubric can be used in the marking of these questions, together with a marking memorandum.</p>	80	60 min
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