Province of the
EASTERN CAPE
EDUCATION

INTERMEDIATE PHASE

GRADE 6

NOVEMBER 2017

ENGLISH HOME LANGUAGE P3
MEMORANDUM

MARKS: **30**

This memorandum consists of 5 pages.

INSTRUCTIONS AND INFORMATION

SECTION A: CREATIVE TEXT
SECTION B: TRANSACTIONAL TEXT

Instructions to Markers:

Candidates are required to write on ONE topic only per SECTION.

- Full credit must be given for the candidate's own interpretation.
- Marking must be objective. Give credit for relevant ideas.
- Use the assessment rubrics to mark the WRITING TEXTS.

The texts produced by candidates must be assessed according to the following criteria as set out in the assessment rubric:
Content, Language construction, Length, Format and Planning

NOTE:

- No additional penalties may be imposed as the rubric itself imposes penalties.
- If a candidate exceeds the word limit, read up to TEN words above the upper limit and ignore the rest.

Copyright reserved

SECTION A: QUESTION 1

RUBRIC ESSAY 20 MARKS

CREATIVE WRITING: DESCRIPTIVE TEXT				
	5-6	**3-4**	**2**	**0-1**
CONTENT (Response; organisation of ideas; awareness of purpose) **6 MARKS**	• Complete adherence to the topic. • Intelligent, thought –provoking and mature ideas. • Exceptionally well organised (introduction, body and conclusion/ ending) detailed and coherent. • Excellent development of topic. • Outstanding achievement of purpose.	• Adheres to the topic with minor deviations. • Ideas are reasonably coherent and convincing. • Essay is organised (introduction, body and conclusion/ending) and coherent. • Logical development of topic. • Purpose achieved.	• Some adherence to the topic. • Able to express some ideas clearly. • Essay shows little evidence of organisation (introduction, body and conclusion/ ending).and coherence • Essay makes some sense. • Partial achievement of purpose	• Completely off the topic. • Not able to express ideas clearly/ ideas are repetitive. • No evidence of organisation (introduction, body and conclusion/ ending).and coherence • Muddled handling of topic/ essay does not make sense. • Purpose not achieved.
	5	**4**	**3**	**1-2**
LANGUAGE STRUCTURE & CONVENTIONS (Sentence structure; register, style,tone; word choice; language use spelling and punctuation) **5 MARKS**	• Effective and correct sentence structure • Register, style, tone highly appropriate to the purpose and context of the essay • Effective use of wide range of vocabulary linked to the topic • Correct language usage, spelling and punctuation	• Correct sentence structure • Register, style, tone appropriate to the purpose and context of the essay • Fairly wide range of vocabulary linked to the topic • Few errors in language usage, spelling and punctuation	• Some errors in sentence structure • Register, style, tone inappropriate for the purpose and context of the essay • Adequate vocabulary linked to the topic • A large number of errors in language usage, spelling and punctuation.	• Poor sentence structure • Register, style, tone completely inappropriate for the purpose and context of the essay. • Limited vocabulary linked to the topic • Language usage, spelling and punctuation seriously flawed.
	2		**0-1**	
PLANNING **2 MARKS**	• Mind map/ planning tool used effectively • Details in planning tool reflected in final text. • Shows understanding of the purpose of planning tool.		• Mind map/ planning tool used partly or not at all • Details from planning tool does not appear in final text/ Some details appear • Unclear/ no skill of using the planning tool.	
	2		**0-1**	
LENGTH **2 MARKS**	• Essay does not exceed 150 words in length • Essay is 140-150 words in length		• Essay is exceptionally short (less than 50 words in length.) / • Essay is too long (exceeds 250 words in length.)	
	4-5	**2-3**	**1**	**0**
FORMAT/ FEATURES **5 MARKS**	• Variety of descriptive words, e.g. adjectives & adverbs, • Effective usage of figures of speech, e.g. similes, metaphors.	• A few descriptive words • Displays some knowledge/ attempt of figures of speech	• Very little / no descriptive words • No figures of speech used.	No sentences written
TOTAL MARKS	**20**			

Copyright reserved

SECTION B: QUESTION 2

RUBRIC: FRIENDLY LETTER (2.1/ 2.2) **10 MARKS**

	MARK ALLOCATION			
CRITERIA	**4–5**	**3**	**2**	**0–1**
CONTENT (Response; organisation of ideas; awareness of purpose) **5 MARKS**	• Complete adherence to the topic. • Outstanding response beyond the normal expectations of the features of the transactional text type. • Exceptional development of content. • Writing contains exceptional detail added to the text. • Outstanding achievement of purpose.	• Adheres to the topic with minor deviations. • Adequate response demonstrating knowledge of the features of the transactional text type. • Content stays on the topic. • Details support the topic. • Purpose achieved.	• Some adherence to the topic. • Basic response demonstrating some knowledge of the features of the transactional text type • Some focus but some of the content is off the topic. • Few details support the topic. • Partial achievement of purpose.	• Completely off the topic. • Response reveals no knowledge of the features of the transactional text - type • Not able to express ideas clearly/ ideas are repetitive. • Details do not support the topic. • Purpose not achieved.
	4–5	**3**	**2**	**0-1**
LANGUAGE CONSTRUCTION (Sentence structure; register, style, tone; word choice; language use, spelling and punctuation) **5 MARKS**	• Effective and correct sentence structure. • Register, style, tone highly appropriate to the purpose and context of the type of transactional text. • Exceptional use of appropriate vocabulary linked to the topic. • Correct language usage, spelling and punctuation.	• Correct sentence structure. • Register, style, tone appropriate to the purpose and context of the type of transactional text. • Appropriate vocabulary linked to the topic. • Few errors in language usage, spelling and punctuation.	• Some errors in sentence structure. • Register, style, tone inappropriate for the purpose and context of the type of transactional text. • Limited use of appropriate vocabulary linked to the topic. • A large number of errors in language usage, spelling and punctuation.	• Poor sentence structure. • Register, style, tone completely inappropriate for the purpose and context of the type of transactional text. • Vocabulary is not appropriate for the topic • Language usage, spelling and punctuation seriously flawed.
	2		**0–1**	
PLANNING **2 MARKS**	• Evidence of planning • Planning relevant to topic		• Some evidence of planning • Planning not done/ merely re-written text	
	3		**2**	**0-1**
LENGTH **3 MARKS**	• Response is 100- 120 words in length. • Response does not exceed 120 words and is not less than 100.		• Response is too short; 90 words in length). • Response is too long (130 words in length).	• Response is exceptionally short (less than 90 words in length). • Response is too long (exceeds 130 words in length)
	4–5	**2–3**	**0–1**	
FORMAT/ FEATURES **5 MARKS**	**Letter format**: At first glance, must give the impression of a letter. (There must be a salutation, introduction, body and a conclusion.) **Address** correctly placed and complete with date **Salutation**: correctly placed No punctuation Line left before and after salutation **Conclusion**: Correct position relevant to the instruction friend. no punctuation in the conclusion	**Letter format**: At first glance, must give the impression of a letter. One of the features of the letter omitted.	Letter format not adhered to. Features distorted and incorrect.	
TOTAL: 20 ÷ 2 = 10				

Copyright reserved

RUBRIC: DIALOGUE (2.2)

CRITERIA	MARK ALLOCATION			
	4–5	**3**	**2**	**0–1**
CONTENT (Response; organisation of ideas; awareness of purpose) **5 MARKS**	• Complete adherence to the topic. • Outstanding response beyond the normal expectations of the features of the transactional text type. • Exceptional development of content. • Writing contains exceptional detail added to the text. • Outstanding achievement of purpose.	• Adheres to the topic with minor deviations. • Adequate response demonstrating knowledge of the features of the transactional text type. • Content stays on the topic. • Details support the topic. • Purpose achieved.	• Some adherence to the topic. • Basic response demonstrating some knowledge of the features of the transactional text type • Some focus but some of the content is off the topic. • Few details support the topic. • Partial achievement of purpose.	• Completely off the topic. • Response reveals no knowledge of the features of the transactional text -type • Not able to express ideas clearly/ ideas are repetitive. • Details do not support the topic. • Purpose not achieved.
	4–5	**3**	**2**	**0–1**
LANGUAGE STRUCTURE & CONVENTIONS (Sentence structure; register, style, tone; word choice; language use, spelling and punctuation) **5 MARKS**	• Effective and correct sentence structure. • Register, style, tone highly appropriate to the purpose and context of the type of transactional text. • Exceptional use of appropriate vocabulary linked to the topic. • Correct language usage, spelling and punctuation.	• Correct sentence structure. • Register, style, tone appropriate to the purpose and context of the type of transactional text. • Appropriate vocabulary linked to the topic. • Few errors in language usage, spelling and punctuation.	• Some errors in sentence structure. • Register, style, tone inappropriate for the purpose and context of the type of transactional text. • Limited use of appropriate vocabulary linked to the topic. • Many errors in language usage, spelling and punctuation.	• Poor sentence structure. • Register, style, tone completely inappropriate for the purpose and context of the type of transactional text. • Vocabulary is not appropriate for the topic • Language usage, spelling and punctuation seriously flawed.
	2		**0-1**	
PLANNING **2 MARKS**	• Evidence of planning • Planning relevant to topic		• Some evidence of planning • Planning not done/ merely re-written text	
	3		**2**	**0–1**
LENGTH **3 MARKS**	• Response is 60 - 80 words in length. • Response does not exceed 80 words AND is not less than 60 words.		• Response is too short 40–49 words in length). • Response is too long; 91/more words in length).	• Response is exceptionally short (less than 40 words in length). • Response is too long (exceeds 100 words in length).
	4-5	**2-3**	**0-1**	
FORMAT/ FEATURES **5 MARKS**	Appropriate and accurate format Each speaker on a new line A colon after every speaker's name No inverted commas	Appropriate format with minor inaccuracies Each speaker on a new line A colon after every speaker's name No inverted commas	Necessary rules of format vaguely applied. Some inverted commas appear	
TOTAL: 20 ÷ 2 = 10				

GRAND TOTAL (20 + 10): 30

Copyright reserved