



**EXAMINATIONS & ASSESSMENT CHIEF DIRECTORATE**

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**ASSESSMENT INSTRUCTION 48 OF 2018**

**TO:** DEPUTY DIRECTORS-GENERAL  
CHIEF DIRECTORS  
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS  
CHIEF EDUCATION SPECIALISTS  
EDUCATION DEVELOPMENT OFFICERS  
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS  
HEADS OF AET CENTRES  
TEACHER UNIONS / ORGANISATIONS

**DATE:** 11 OCTOBER 2018

**COMMITMENT AGREEMENT RELATING TO THE 2018 NATIONAL SENIOR  
CERTIFICATE (NSC) EXAMINATION**

1. The National Senior Certificate Examination is administered and conducted in terms of the *Regulations on the Conduct, Administration and Management of Assessment for the National Senior Certificate examination*, across all provinces in the country.
2. The National Senior Certificate Examination will commence on 22 October and conclude on 2 November 2018.
3. All schools will be participating in the Pledge Signing Ceremony on 19 October 2018, to warn learners against committing irregularities. In addition to the Pledge Signing, learners and parents are required to sign the Commitment Agreement, which provides a detailed list of the key rules and regulations relating to the NSC examination.
4. All learners and their parents/guardians must sign the Commitment Agreement, prior to the commencement of the examinations (Annexure A).



5. Districts Directors, Heads of Examinations, School Principals and Chief Invigilators are reminded of the following important aspects that were not adhered to in a few examinations centres in previous years:
- (a) The total number of learners in an examination centre may not exceed 500 for any examination session; unless prior approval has been obtained from the Director-General or his nominee.
  - (b) A candidate cannot be denied an opportunity to write examination because of non-payment of school fees or any other matter relating to school discipline.
  - (c) District Directors, Heads of Examination and Chief Invigilators to ensure that the invigilators read the instructions to candidates at the start of each examination session.

Co-operation by all stakeholders will be highly appreciated.



(A) DDG: EPEM  
MS P.A. VINJEVOLD

17/10/2018  
DATE



## ANNEXURE A

TYPES OF IRREGULARITIES THAT MAY OCCUR AND THE SANCTIONS	
NO	NATURE OF IRREGULARITY
1	Late coming (candidates will not be allowed to write if they arrive more than an hour after the commencement time and no extra time will be given to candidates who arrive late)
2	Unauthorised material brought into examination room (crib notes, cell phones, other electronic devices etc.)
3	Copying (from another person/any other source)
4	Allowing other Candidates to copy from you
5	Ghost writers (any other person writing on behalf of candidate/s)
6	Removing pages from the answer book or damaging the answer book (all rough work to be done in the answer book in pencil and put a line across and write "rough work")
7	Writing the incorrect examination number on answer book
8	Accepting answers from invigilators or any other official
9	Failure to submit the answer script and loose answer sheets to the invigilator at the end of the examination session
10	Drunk or under the influence of any illegal substance & disorderly behaviour by candidate
11	Any form of intimidation
12	Getting the question paper from another source prior to the stipulated writing date and time and distributing the question paper in hardcopy or electronically using social media (e.g. WhatsApp etc.)
13	Writing the examination outside the examination venue
14	Failure to check with the invigilator the correctness of the paper (number of pages, number of questions, duration of paper, correcting errata-if any)
15	Any act or behaviour on the part of the candidate or any other person that will allow him/her to gain an unfair advantage during the writing of the examination
16	Failure to report any knowledge or possession of a leaked paper or by gaining direct or indirect access to a leaked paper

**DECLARATION BY PARENT/GUARDIAN**

I, \_\_\_\_\_ parent/guardian of \_\_\_\_\_  
state that I have read and understood the rules and regulations pertaining to the conduct of  
the National Senior Examination and the consequences should my child/ward contravene  
any of the regulations.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Date

**DECLARATION BY LEARNER**

I, \_\_\_\_\_  
(Full Name of Learner) Examination Number \_\_\_\_\_

state that I have read and understood the rules and regulations pertaining to the conduct of  
the National Senior Examination and the consequences should I contravene any of the  
regulations.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Date

**Commissioned By School Principal (Ex Officio)**

I, \_\_\_\_\_ of \_\_\_\_\_  
\_\_\_\_\_  
(Name of Principal) School

Attest that the above mentioned declaration has been signed in my presence on:

\_\_\_\_\_ at

\_\_\_\_\_  
(Date) (Name of School)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Date:

School Stamp

Commitment agreement should be kept until after the writing of May/June examinations. A copy  
should be handed over to candidate, while an original is kept at the school.