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**ASSESSMENT INSTRUCTION 49 OF 2018**

**TO:** DEPUTY DIRECTORS-GENERAL  
CHIEF DIRECTORS  
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS  
CHIEF EDUCATION SPECIALISTS  
EDUCATION DEVELOPMENT OFFICERS  
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS  
HEADS OF AET CENTRES  
TEACHER UNIONS / ORGANISATIONS

**DATE:** 17 OCTOBER 2018

**COMMITMENT AGREEMENT RELATING TO THE PROGRESSION DISPENSATION  
AND THE APPLICATION OF THE MULTIPLE EXAMINATION OPPORTUNITY (MEO)**

Circular E29 of 2018 has reference:

1. In terms of the Regulations pertaining to the National Curriculum Statement Grades R-12, promulgated per Notice No R1114, in Regulation Gazette No 9886 of 28 December 2012, which states that a learner may only be retained once in the Further Education and Training phase, in order to prevent the learner from being retained in this phase for longer than four years.
2. This implies that a learner, who does not meet the promotion requirements in Grade 10 or 11, after repeating the Grade, may be allowed to progress to the next Grade. However, such a learner must satisfy all the requirements of the National Senior Certificate (NSC) at the end of Grade 12, in order to be awarded the National Senior Certificate (NSC).
3. A progressed learner will be afforded the Multiple Examination Opportunity (MEO) at the end of Grade 12, in order to successfully complete his NSC examination. The MEO is a concession granted to progressed learners only, to write a minimum of three (3) subjects in the Grade 12 year and the remaining subjects in the June

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- examinations of the following year. The three subjects to be written in the Grade 12 year will be determined by the principal, after having consulted the parent and the learner, and this will be based on the performance of the learner in the Grade 12 year, including the Grade 12 Preparatory examination.
4. It has been observed over the last few years, that parents are willing to accept the progression of their son/daughter/ward to Grade 12, but are not prepared to accept the decision of the principal with regard to the Multiple Examination Opportunity (MEO).
  5. The MEO option is created to accommodate progressed learners who based on their performance in Grade 12, may show that they are unable to cope with the demands of writing all six subjects in one sitting. This decision will only be made after the learner has been given the adequate support through-out the Grade 12 year, and based on his/her performance that will be monitored after each quarter. The performance in the preparatory examination will be the main deciding factor, in determining whether the learner will be requested to follow the MEO option.
  6. Therefore, commencing in November 2018, after the decision relating to progression with regard to individual candidates has been made at school level, the parents of all progressed learners will be requested to sign a Commitment Agreement, where the parent accepts that his/her son/daughter/ward, has not met the criteria to be promoted to Grade 12 and will be granted a special concession to be progressed to Grade 12, provided the parent/guardian agrees that the learner may be requested to follow the Multiple Examination Opportunity (MEO) at the end of Grade 12. Learners that are progressed to Grade 12, and demonstrate an acceptable performance level in all subjects in their Grade 12 year, will be allowed to write all six subjects in the Grade 12 examination.
  7. This means that the decision on whether a progressed learner will follow the MEO option, will be dependent on the learner's performance in the individual subject in quarter one and quarter two, and in the preparatory examination in quarter three.
  8. School Principals must therefore monitor the performance of progressed learners in each of the quarters and provide the parent with a written report on the learners' progress at the end of each quarter, and indicate the subject/s in which the learner is not performing well and therefore may consequently be requested to defer the writing of that subject to the June examination of the following year.
  9. Districts must monitor the schools closely to ensure that the Policy pertaining to learner progression and the Multiple Examination Opportunity is applied appropriately.
  10. The attached Commitment Agreement titled, "**Commitment Agreement Relating to the Progression, Dispensation and Application of the Multiple Examination Opportunity (MEO)**", must be signed by the parent/guardian and the learner, after the Progression Policy has been applied in each of the schools, in November 2018.



The contents of this Assessment Instruction must be communicated to all stakeholders.

Co-operation by all stakeholders will be highly appreciated.



(A) DDG: EPEM  
MS P.A. VINJEVOLD

17/10/2018  
DATE



# ANNEXURE A



**basic education**

Department:  
Basic Education  
REPUBLIC OF SOUTH AFRICA

**COMMITMENT AGREEMENT RELATING TO THE PROGRESSION  
DISPENSATION AND THE APPLICATION OF THE MULTIPLE EXAMINATION  
OPPORTUNITY (MEO)**

In terms of the *Regulations pertaining to the National Curriculum Statement Grades R-12*, promulgated per Notice No R1114, in Regulation Gazette No 9886 of 28 December 2012, which states that a learner may only be retained once in the Further Education and Training phase, in order to prevent the learner from being retained in this phase for longer than four years.

This implies that a learner, who does not meet the promotion requirements in Grade 10 or Grade 11, after repeating the Grade, may be allowed to progress to the next Grade. However, such a learner must satisfy all the requirements of the National Senior Certificate (NSC) at the end of Grade 12, in order to be awarded the National Senior Certificate (NSC).

According to the school's records your son/daughter/ward has been progressed from Grade 11 to Grade 12. As a progressed learner your son/daughter/ward will be afforded the Multiple Examination Opportunity (MEO) at the end of Grade 12, in order to successfully complete his NSC examination. The MEO is a concession granted to progressed learners to write a minimum of three (3) subjects in the Grade 12 year and the remaining subjects in the June examinations of the following year. The three subjects to be written in the Grade 12 year will be determined by the principal, after having consulted the parent and the learner, and this will be based on the performance of the learner in the Grade 12 year, including the Grade 12 Preparatory examination.

In this Commitment Agreement, the parent/guardian agrees that his/her son/daughter/ward, has not met the criteria to be promoted to Grade 12 and is being

granted a special concession to be progressed to Grade 12. Hence, the parent/guardian agrees that the learner can only be progressed to Grade 12, if the parent/guardian accepts that the learner may be requested to follow the Multiple Examination Opportunity (MEO) at the end of Grade 12. The MEO option is created to accommodate progressed learners who based on their performance in Grade 12, may show that they are unable to cope with the demands of writing all six subjects in one sitting. This decision will only be made after the learner has been given the adequate support through-out the Grade 12 year, and based on his/her performance that will be monitored after each quarter. The performance in the preparatory examination will be the main deciding factor, in determining whether the learner will be requested to follow the MEO option.

**COMMITMENT AGREEMENT BY PARENT**

I .....(Full Names of parent/guardian), identity number ..... the parent/guardian of .....(Full Names of Learner), identity number ..... hereby acknowledge that ..... (son/daughter/ward) has been progressed from Grade 11 into Grade 12 in 2018. Progression implies that my son/daughter/ward has not satisfied the requirements for the Grade 11 examination, but based on the provision of the Regulation above, my son/daughter/ward has been placed in Grade 12.

I further accept and understand that, given the fact that my son/daughter/ward has been progressed, s/he may be requested to follow the Multiple Examination Opportunity (MEO), which implies that s/he will not be allowed to write all the subjects that s/he has registered for in the November 2019 National Senior Certificate examination. Depending on his/her performance in the first two quarters of 2019, and finally in the preparatory examination, my son/daughter/ward will be requested to write a minimum of three subjects in the 2019 November NSC examination and the remaining subjects in the June 2020 Senior Certificate Examination.

I therefore accept and understand that it is the learner's overall performance in quarter one and quarter two, including his/her performance in the preparatory examination, which will determine whether s/he will write all the Grade 12 subjects in the 2019 November Examination or write them over two examinations to be written in November 2019 and June 2020 examinations, respectively.

A progress report will be supplied at the end of each quarter by the school, detailing the learner's performance in each of the quarters and indicating the subject/s in which the learner is not performing well and which subjects s/he may consequently be requested to defer to the next examination sitting.

Parent/Guardian's Signature : .....

Date: .....

Learner's Signature: .....

Date: .....

Principal's Signature: .....

Date: .....

**SCHOOL STAMP**