

ASSESSMENT AND EXAMINATIONS

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Ref: 13/P

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ASSESSMENT INSTRUCTION 08 OF 2017

TO:

DEPUTY DIRECTORS-GENERAL

CHIEF DIRECTORS

HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS

CHIEF EDUCATION SPECIALISTS

EDUCATION DEVELOPMENT OFFICERS

DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS

HEADS OF AET CENTRES

TEACHER UNIONS / ORGANISATIONS

SITE GOVERNING BODIES

DATE:

19 FEBRUARY 2017

AET LEVEL 4 MAY / JUNE 2017 EXAMINATIONS REGISTRATION OF LEARNERS

- A. The registration form for candidates entering 2017 AET L4 examination in May/June 2017 is attached as Annexure A. List of all AET L4 Learning Areas from which learners may choose the Learning Areas they wish to register is attached as Annexure B.
- B. The closing date for entry forms at the District Examinations office is Wednesday 11 March 2017. No late entries will be accepted.
- C. Kindly note the following when completing the attached official registration Form:
- 1) Sequence Number (Sequence in the centre): This is for office use.
- 2) Exam Centre Name: Ensure the correct Examination Centre name (Name of Centre) appears on each entry.
- 3) EMIS Number & Centre Numbers: Ensure that the EMIS and Centre Numbers are not shared with other centres.

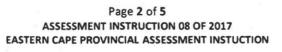
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- 4) Medium in which you wish to write: Cross Afrikaans or English. This is very important because papers will be printed and distributed according to this information.
- 5) **Home language:** Write the correct code in the appropriate block.
- 6) Certificate Language: Write the correct code (E-English or A Afrikaans) in the appropriate block. Statement of Result will be in the selected Language.
- 7) Immigrant: Put Y for Yes or N for No. An immigrant is a candidate who entered the South African Schooling system in Grade 7 or later and whom an immigrant Concession has to be obtained from the Directorate: Assessment & Examinations.
- 8) **Population Group:** Write the correct code in the appropriate block.
- 9) Date of Birth: e.g. 19810829=29 August 1981.
- 10) Gender: Write M or F in the appropriate block.
- 11) Identity Number: The candidate must have an ID book.
- 12) Surname: As in the ID book or on the birth registration certificate.
- 13) First name (s): As in ID book or birth registration certificate.
- 14) Special Characters in the name: encircle Yes or No. If yes, write the letter with character in the block, e.g. é.
- 15) Postal Address.
- 16) Postal Code.
- 17) Telephone/ Cell phone Number where a person can be reached when necessary.
- 18) Mark the learning Areas in the appropriate blocks.
- 19) Application must be signed: A signature means that all information in the form is correct and true.
- 20) Centre Manager's name: The one who is going to sign on behalf of the centre.
- D. The Centre Managers are urged to take this registration process seriously and to meet the deadline in order to avoid having unregistered leaners. The Department will not allow unregistered learners to write these examinations.
- E. Centre Managers are also expected to complete the attached statistics verification form (Annexure C analysis of candidates' numbers per learning area) and submit it to the District office by the 11 March 2017. The District will submit those to the Provincial Assessment and Examination office on 18 March 2017.

MR R. TYWAKADI

PDDG INSTITUTIONAL OPERATIONS MANAGEMENT







ANNEXURE A
ASSESSMENT INSTRUCTION 08 OF 2017

AET LEVEL 4: EXTERNAL ASSESSMENT

Entry Form For **May** / **June 2017** Examinations CLOSING DATE 11 March 2017 (At District Office)

A ALL LEARNERS:								Sequence Number (Office Use)							
Name of centre where you wish to write															
EMIS No.									Centre n	0.					
Medium in which you wish to write E = English / A=Affikaans															
Home language				E	=Afrikaa =English	١	N=	SiSwati IsiNdebe	ele						
Certificate language				P=Sepedi S=seSotho T=XiTsonga V=Tshivenda W=SeTswana X=IsiXhosa Z=IsiZulu					Immigrant: $Y= Yes / N= No$						
Population Group B= Black: W= White: A= Asian: I= Indian: C= Coloured															
B PERSONAL INFORMATION - COMPLETE IN BLOCK LETTERS															
	Y	Y	Y	Y	M	M	D	D							
Date of Birth									Gender			M=male f=Female			
Identity No															
Surname															
First name(s)															
								-						<u> </u>	
Special Character in a name = Yes / N = No															
Postal address															
Postal code															
Telephone num	ber														

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AET LEVEL 4 EXTERNAL ASSESSMENT

C LEARNING AREA CHOICES

MARK LEARNING AREA CHOICE WITH AN "X" IN THE CORRESPONDING BLOCK

LEVEL 4	LEARNING AREA CODES	LEANING AREA DISCRIPTION					
	AAAT4	APPLIED AGRICULTURE AND AGRICULTURAL TECHNOLOGY L4					
	ANHC4	ANCILLARY HEATH CARE L4					
	ARTC4	ARTS AND CULTURE L4					
	EMSC4	ECONOMICS AND MANAGEMENT SCIENCES L4					
	ECDV4 EARLY CHILDHOOD DEVELOPMENT L4						
	HUMAN AND SOCIAL SCIENCES L4						
INCT4 INFORMATION AND COMMUNICATION L4							
	LCAF4	AFRIKAANS L4					
	LCEN4	ENGLISH L4					
	LCSO4	SESOTHO L4					
	LCXH4	ISIXHOSA L4					
	LCZU4	ISIZULU L4					
	LIFO4	LIFE ORIENTATION L4					
	MLMS4	MATHEMATICAL LITERACY L4					
	MMSC4	MATHEMATICS AND MATHEMATICAL SCIENCES L4					
	NATS4 NATURAL SCIENCES L4						
	SMME4	SMALL, MIDIUM AND MICRO ENTERPRISES L4					
	TECH4	TECHNOLOGY L4					
	TRVT4	TRAVEL AND TOURISM L4					
	WHRT4	WHOLESALE AND RETAIL L4					
D I her	Signature of A						
	Centre Mana	ger's Signature Date					

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ANNEXURE C
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ANALYSIS OF CANDIDATES' NUMBERS PER LEARNING A	REA IN AET LEVEL	4
CENTRE NAME: DIS	STRICT:	
NAME OF CENTRE MANAGER:	TEL. NO.:	
LEARNING AREA DESCRIPTION	ENGLISH	AFRIKAANS
APPLIED AGRICULTURE AND AGRICULTURAL TECHNOLOG	SY L4	
ANCILLARY HEATH CARE L4		
ARTS AND CULTURE L4		
ECONOMICS AND MANAGEMENT SCIENCES L4		
EARLY CHILDHOOD DEVELOPMENT L4		
HUMAN AND SOCIAL SCIENCES L4		
INFORMATION AND COMMUNICATION L4		
AFRIKAANS L4		
ENGLISH L4		
SESOTHO L4		
ISIXHOSA L4		
ISIZULU L4		
LIFE ORIENTATION L4		
MATHEMATICAL LITERACY L4		
MATHEMATICS AND MATHEMATICAL SCIENCES L4		
NATURAL SCIENCES L4		
SMALL, MIDIUM AND MICRO ENTERPRISES L4		
TECHNOLOGY L4		
TRAVEL AND TOURISM L4		
WHOLESALE AND RETAIL L4		
SIGNATURE OF CENTRE MANAGER	DATE	
CTAMP		
STAMP		

