



## **ASSESSMENT & EXAMINATIONS**

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### **ASSESSMENT INSTRUCTION 26 OF 2017**

**TO: DEPUTY DIRECTORS-GENERAL  
CHIEF DIRECTORS  
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS  
CHIEF EDUCATION SPECIALISTS  
EDUCATION DEVELOPMENT OFFICERS  
DEPUTY CHIEF EDUCATION SPECIALISTS  
SENIOR EDUCATION SPECIALISTS  
PRINCIPALS OF SCHOOLS WITH FET PHASE  
SCHOOL GOVERNING BODIES  
TEACHER UNIONS / ORGANISATIONS**

**DATE: 21 FEBRUARY 2017**

<b>REGISTRATION OF 2016 GRADE 12 PROGRESSED CANDIDATES WHO OPTED FOR MULTIPLE EXAMINATION OPPORTUNITIES</b>
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1. The Department of Education received Circular E22 OF 2016 from the Department of Basic Education (DBE), which deals with the criteria for the implementation of progression in Grades 10-12.
2. The above mentioned Circular was communicated to schools and districts through Assessment Instruction 38 of 2016, to ensure that a learner who is progressed meets the basic criteria, which will assist the learner to cope with the demands of the next grade.
3. **Criteria for Progression in the FET Phase:**
  - a) the learner must have failed to satisfy the promotion requirements of either Grade 10 or Grade 11; and repeated either Grade 10 or Grade 11;
  - b) the learner must have passed the Language of Learning and Teaching (LoLT) and any other three of the seven subjects offered (Life Orientation included). If the Home Language is the LoLT, then only for the purpose of this criteria, a 30% mark will be accepted;
  - c) the learner must have attended school on a regular basis. Absenteeism in excess of 20 days, without a valid reason, will disqualify the learner from being progressed, and

- d) the learner must have complied with the prescribed School Based Assessment (SBA) requirements for that academic year.

The learner must satisfy all the above criteria to be progressed to the next Grade.

#### 4. Multiple Examination Opportunity (MEO):

- a) In addition, the Minister approved for progressed learners to be allowed to choose the Multiple Examination Opportunity option in the writing of the National Senior Certificate Examinations;
- b) This implies that progressed learners after the preparatory examination, and based on their performance in the preparatory examination, may choose to write all six subjects or less than the six subject package, in the Grade 12 November 2016 examination;
- c) The remaining subjects will be written in the 2017 Senior Certificate (SC) June Examination.

#### 5. Registration of 2016 NSC MEO candidates:

- a) A **progressed** candidate who opted to write less than six subjects during October/ November 2016 examinations, is allowed to register the remaining subjects;
- b) The attached registration form can be obtained either from the school where the candidate registered for 2016 end of the year examination or at the nearest district examination office (**Annexure A**);
- c) Copies of the statement of 2016 NSC results and Identity Document (ID), must be attached to the registration form;
- d) The closing date for the submission of registration forms to the district examination office is **15 March 2017**;
- e) A declaration form by the Principal of the school with affected candidate is attached as **Annexure B**.
- f) MEO candidates will be entitled to write the Supplementary examination, only after they have registered and written **both** the June SC examination and subsequent November NSC examination. (For example: *A MEO candidate writes the 2016 November NSC examination, then writes the 2017 June SC examination. He/she will only be allowed to write the Supplementary examination in February 2018, provided he /she registers and writes the 2017 November NSC examination*).
- g) MEO candidates that write the 2017 June SC examination will be allowed to write the 2017 November NSC examination. Late registration of the affected candidates will be allowed until August 2017.

All Heads of Education Institutions should ensure that the contents of this Assessment Instruction are brought to the attention of all the relevant candidates and stakeholders.



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**P. A. VINJEVOLD**

**(A) DEPUTY DIRECTOR-GENERAL: E.P.E.M.**

**basic education**

Department:  
Basic Education  
REPUBLIC OF SOUTH AFRICA

**ANNEXURE A**

Sequence no  
Reeks nr

Office use

Exam Year  
Eksamenjaar

**MULTIPLE EXAMINATION OPPORTUNITIES ( MEO CANDIDATES)**

**SENIOR CERTIFICATE ENTRY FORM (amended)**  
**SENIOR SERTIFIKAAT INSKRYWINGSVORM (gewysigde)**

**INSTRUCTIONS / INSTRUKSIES:**

- A certified copy of your **ID document** or birth certificate or passport (foreign candidates) must be attached to this registration form. / 'n Gesertifiseerde afskrif van jou **ID dokument** of geboortesertifikaat of paspoort (buitelandse kandidaat) moet aan hierdie registrasievorm geheg word..

**REGISTRATION HISTORY / REGISTRASIEGESKIEDENIS**

Have you entered and wrote any other Grade 12?  
Het u voorheen vir enige ander Graad 12 ?

☐ Y – Yes / Ja  
☐ N – No / Nee

If YES, complete the following/ Indien JA, voltooi die volgende:

**CENTRE (SCHOOL) INFORMATION / SENTRUM (SKOOL) INLIGTING**

Exmation number  
Eksamennommer

District  
Distrik

Approved Examination centre name  
Naam van goedgekeurde eksamensentrum

Office use

**REGISTRATION INFORMATION / REGISTRASIE-INLIGTING**

Centre no.  
Sentrumnr.

Exam paper language  
Eksamenpraesteltaal

☐ A - Afrikaans  
☐ E - English

Date of birth  
Geboortedatum

Gender  
Geslag

☐ M – Male / Manlik  
☐ F – Female / Vroulik

RSA ID number is compulsory / RSA ID nommer is verpligtend

ID number  
ID-nommer

Immigrant  
Immigrant

☐ Y – Yes / Ja  
☐ N – No / Nee

or for immigrants / of vir immigrante

Passport number  
Paspoortnommer

Foreign candidates only  
Alleenlik buitelandse kandidaat

Study permit number  
Studiepermitnommer

Surname  
Van

First names  
Voornam

Race  
Ras

☐ A – Asian / Asiër, B – African / Swart, C – Coloured / Kleurling  
I – Indian / Indiër, W – White / Blank, U – Unspecified / Ongespesifiseerd

Certificate lang.  
Sertifikaattaal

☐ E – English  
☐ A – Afrikaans

Home language  
Huistaal

☐ A – Afrikaans, W – Setswana, I – Siswati, E – English, Z – IsiZulu, P – Sepedi  
S – Sesotho, T – Xitsonga, V – Tshivenda, X – IsiXhosa, N – IsiNdebele

Special needs  
Spesiale behoeftes

SNE Concession  
SBO Konsense

**SUBJECT CHOICES / VAKKEUSES**

	Subject alpha code / Vakkode	Subject description / Vakbeskrywing
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>

Number of subjects entered  
Aantal vakke ingeskryf

**GENERAL / ALGEMEEN** (Candidate information / Kandidaatinligting)

Postal address  
Posadres


Postal code  
Poskode

Telephone (code & number)  
Telefoon (kode & nommer)

Cell phone number  
Selfoonnommer

Alternative Cell no  
Alternatiewe Sel nr

Cell no can be used to send exam related SMS to candidate / Sel nr kan gebruik word om eksamen verwante SMS aan kandidaat te stuur

E-mail address  
E-pos adres

**SIGNED BY / ONDERTEKEN DEUR:**

I hereby declare that the information furnished in this form is correct. / Ek verklaar hiermee dat die inligting in hierdie vorm korrek is.

**CANDIDATE / KANDIDAAT:**

\_\_\_\_\_  
Name in print / Naam in drukskrif

\_\_\_\_\_  
Signature / Handtekening

\_\_\_\_\_  
Date / Datum

**PRINCIPAL / HOOF:**

\_\_\_\_\_  
Name in print / Naam in drukskrif

\_\_\_\_\_  
Signature / Handtekening

\_\_\_\_\_  
Date / Datum

**Centre contact number / Sentrum kontaknommer**

Telephone (code & number)  
Telefoon (kode & nommer)

SCHOOL/CENTRE STAMP  
SKOOL/SENTRUM  
STEMPEL



Verification by: (For office use) / Verifikasie deur: (Vir kantoorgebruik)

Approved/Rejected: \_\_\_\_\_ Yes / No

Reason for rejection:

I confirm that I have checked the candidate's entry against the supporting documents and the candidate qualifies to be registered as a Grade 12 MEO candidate.

Ek bevestig dat ek die kandidaat se inskrywingsvorm teen die stawende dokumente nagegaan het en die kandidaat kwalifiseer om as 'n graad 12 MEO-kandidaat geregistreer te word.

Name / Naam: \_\_\_\_\_ Rank/Position \_\_\_\_\_  
Rang/Posisie

Signature / Handtekening: \_\_\_\_\_

Date / Datum: \_\_\_\_\_

### INFORMATION

Special Needs Education (SNE) – Learners with special educational needs must attach the necessary documentation confirming their disability.

Special Needs Education (SNE) – Learners should apply for special concession if needed (e.g. large print, extra time, etc.).

Certificate language – currently Umalusi only issue certificates in English.

LOLT = Language of Learning and Teaching.

### INLIGTING

Spesiale Behoefte-onderwys (SBO) – Leerders met spesiale onderwysbehoeftes moet die nodige dokumentasie aangeheg wat hulle gebrek sal bevestig.

Spesiale Behoefte-onderwys (SBO) – Leerders moet aansoek doen vir spesiale konsessies indien benodig (bv. groot druk, ekstra tyd, ens.)

Sertifikaattaal – Umalusi reik tans net sertifikate in Engels uit.

LOLT = Taal van Onderrig

## TEAR OFF SLIP

This serves to confirm that / Hiermee word bevestig dat (*Surname and Full names / Van en Volle name*)

\_\_\_\_\_ with ID no/met ID nommer

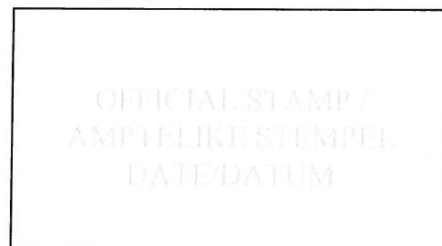
\_\_\_\_\_ has registered for the 20\_\_\_\_ Senior Certificate (SC) (MEO) Examination at / vir  
die Senior Sertifikaat (SS) eksamen geregistreer is by (**Centre Name and No/ Sentrum Naam en No:**

Name and signature of registration official: \_\_\_\_\_

The candidate registered for the following subjects / Die kandidaat het vir die volgende vakke geregistreer:

Subject alpha codes / Alfa vakkodes

- |    |                      |                      |                      |                      |    |                      |                      |                      |                      |
|----|----------------------|----------------------|----------------------|----------------------|----|----------------------|----------------------|----------------------|----------------------|
| 1. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | 5. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | 6. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 3. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |    |                      |                      |                      |                      |





Province of the  
**EASTERN CAPE**  
EDUCATION

**ANNEXURE B**

ASSESSMENT AND EXAMINATIONS DIRECTORATE  
Bundy Park Private bag 4571, King Williams Town, 5600  
REPUBLIC OF SOUTH AFRICA, Website: [www.ecdoe.gov.za](http://www.ecdoe.gov.za)  
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Tel: 043 604 7709  
Fax: 043 604 7786

Enquiries: Ms N Mbeleki

**DECLARATION BY PRINCIPALS**

I \_\_\_\_\_, in my capacity as a Principal of the school with the centre number \_\_\_\_\_, hereby certifies that the registration form for:

1. All learners who have opted for MEO (Multiple Examination Options) are 2016 NSC progressed learners. ☐
2. All learners who have opted for MEO (Multiple Examination Options) have been submitted to the District Office. ☐
3. All learners have registered **ONLY** the subject(s) they did not write in the Oct/Nov 2016 NSC Examination. ☐
4. Copies of their statement of results and ID's have been attached. ☐
5. The attached summary to entries has been correctly completed. ☐

I take full responsibility/accountability if any information furnished above is irregular, incomplete or fraudulent.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_