



Province of the
EASTERN CAPE
EDUCATION

ASSESSMENT & EXAMINATIONS DIRECTORATE

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ASSESSMENT INSTRUCTION 52 OF 2017

TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 24 JULY 2017

**RE-MARKING, RE-CHECKING AND VIEWING OF EXAMINATION SCRIPTS:
2017 MAY/JUNE SENIOR CERTIFICATION (AMENDED) AND
ADULT EDUCATION AND TRAINING (AET) L4**

1. Candidates who wish to have their scripts for 2017 May/June Senior Certificate (Amended) Examinations and AET L4 re-marked, re-checked or viewed should complete the attached application form and submit it to the **District Office** not later than **1 SEPTEMBER 2017**. (**ANNEXURES A & B**).
2. A script may only be viewed if it has been remarked or rechecked.
3. Viewing can be done 7 days after release of re-mark or re-check results.
4. The following fees will apply:

RE-MARKING	R92 per subject
RE-CHECKING	R21 per subject
VIEWING	R180 per subject

5. **One application form** per candidate must be completed. All subjects to be re-marked, re-checked or viewed must be indicated on one application form only.
6. Payment of the fee must be made to the payment section of the District Office.



7. The **ORIGINAL RECEIPT** should be attached to the application form.
8. Applicants must keep a copy of the receipt in case of queries.
9. **NO POSTAL ORDERS/CHEQUES OR CASH ARE ACCEPTED AT THE PROVINCIAL OFFICE UNDER ANY CIRCUMSTANCES.**
10. If, as a result of the re-marking, re-checking or viewing process there is an improvement in the result for a subject, the relevant fee will be refunded.
This will be done on receipt of a written request sent directly to the District Office where the application was made and receipt was issued. In this regard the applicant will be expected to furnish his/her bank details for refund purposes.
11. All application forms and payments must go through the District Office. No application form will be accepted from a candidate or any person or official at the Provincial Office.
12. **Capturing of application forms for re-mark, re-check and viewing will be done by Districts. All applications must be captured by 5 September by 13H00.**
13. District Officials are expected to adhere strictly to the above instructions and closing date set out in this Assessment Instruction.
14. The co-operation of all stakeholders in the process is appreciated.



MS P. VINJEVOLD
(A) DEPUTY DIRECTOR GENERAL: EPEM



ANNEXURE A
Assessment Instruction 52 of 2017

1. RE-MARKING OF SCRIPTS/RECHECKING OF MARKS (only one activity may be selected).

1.3 2017 MAY/JUNE SENIOR CERTIFICATE (AMENDED) Examination candidates who wish to have scripts viewed must submit the application form and fee of R180 per subject at the District Office **on/before 1 SEPTEMBER 2017. No late applications will be considered by the District Offices after this date.**

Application forms are to be submitted at the District Offices not later than the closing date. All enquiries on re-marking/re-checking should be made at the District Office. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

[illegible]

DATE

DATE

DATE _____





ANNEXURE B
Assessment Instruction 52 of 2017

**APPLICATION FORM: RE-MARKING / RECHECKING AND VIEWING OF SCRIPTS
FOR 2017 MAY/JUNE AET L4 EXAMINATIONS**

1. RE-MARKING OF SCRIPTS/RECHECKING OF MARKS (only one activity may be selected).

1.3 2017 MAY/JUNE AET L4 Examination candidates who wish to have scripts viewed must submit the application form and fee of R172 per subject at the District Office **on/before 1 SEPTEMBER 2017**. **No late applications will be considered by the District Offices after this date.**

2. SUBMISSION OF ALL APPLICATIONS AND ENQUIRIES:

Application forms are to be submitted at the District Offices not later than the closing date. All enquiries on re-marking/re-checking should be made at the District Office. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

3. District Offices have to capture all the applications on/before 1 SEPTEMBER 2017 by 16H00.

4. CANDIDATE'S PERSONAL INFORMATION

SURNAME:

FIRST NAMES:

IDENTITY NUMBER:

EXAM NUMBER	
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SCHOOL AND CENTRE NUMBER:

POSTAL ADDRESS OF CANDIDATES:

POSTAL CODE

SUBJECT CODES	NAME OF SUBJECT	SELECT WITH X		
		RE-MARK	RE-CHECK	VIEWING

SIGNATURE OF CANDIDATE/PARENT/GUARDIAN

DATE _____

CAPTURED BY:.....

NAME OF CAPTURER

SIGNATURE

DATE _____

VERIFIED BY:.....

NAME OF OFFICIAL _____

SIGNATURE

DATE _____



Ikamva eligagambileyo!