



Province of the
EASTERN CAPE
EDUCATION

EXAMINATIONS AND ASSESSMENT CHIEF DIRECTORATE

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ASSESSMENT INSTRUCTION NO. 02 OF 2019

TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 27 DECEMBER 2019

**RE-MARKING / RE-CHECKING AND VIEWING OF EXAMINATION SCRIPTS:
2019 NOV/DEC NATIONAL SENIOR CERTIFICATION (NSC), ADULT EDUCATION AND
TRAINING (AET) L4 EXAMINATIONS**

1. Candidates who wish to have their scripts for 2018 Nov/Dec National Senior Certificate (NSC) and Adult Education and Training (AET) L4 Examinations re-marked / re-checked or viewed should complete the attached application form and submit it to the **District Office** not later than **18 January 2019**. (**ANNEXURE A - NSC** and **ANNEXURE B - AET L4**).
2. A script may only be viewed if it has been remarked or rechecked.
3. Applications for viewing can only be accepted 7 days after release of re-mark or re-check results.
4. The following fees will apply:

RE-MARK	R105.00 per subject
RE-CHECK	R25.00 per subject
VIEWING	R205.00 per subject

5. Candidates from schools that are categorized as 'no-fee schools' will not be expected to pay for re-marking / re-checking and viewing of scripts.



A letter from the Principal of the school confirming the status of the school as a 'no-fee' school should be attached to the candidate's application form. Candidates that are exempted from paying school fees will also not pay for re-marking, re-checking and viewing.

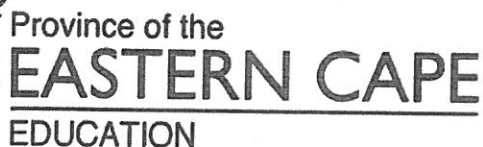
6. **One application form** per candidate must be completed. All subjects to be re-marked, re-checked or viewed must be indicated on one application form only.
7. Payment of the fee must be made to the payment section of the District Office.
8. The **ORIGINAL RECEIPT** should be attached to the application form.
9. Applicants must keep a copy of the receipt in case of queries.
10. **NO POSTAL ORDERS/CHEQUES OR CASH ARE ACCEPTED AT THE PROVINCIAL OFFICE, UNDER ANY CIRCUMSTANCES.**
11. If, as an outcome of the re-marking, re-checking or viewing process, there is an improvement in the results for a subject, the relevant fee will be refunded. This will be done on receipt of a written request sent directly to the District Office where the application was made, and receipt was issued. In this regard the applicant will be expected to furnish his/her bank details for refund purposes.
12. All application forms and payments must go through the District Office. No application form will be accepted from a candidate or any person or official at the Provincial Office.
13. **Capturing of application forms for re-mark / re-check will be done by Districts. All applications must be captured on a daily basis, and the final date is 22 JANUARY 2019 by 16H00.**
14. District Officials are expected to adhere strictly to the above instructions and closing dates set out in this Assessment Instruction.
15. The co-operation of all stakeholders in the process is appreciated.



MS P. VINJEVOLD

(A) DDG: EDUCATION PLANNING, EVALUATION AND MONITORING

2018-12-31



**APPLICATION FORM: RE-MARKING/RECHECKING AND VIEWING OF SCRIPTS
2019 NOV/DEC NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATIONS**

1.1 2018 Nov/Dec NSC Examination candidates who wish to have scripts re-marked must submit the application form and fee of R105 per subject at the District Office **on/before 18 January 2019. No late applications will be considered by the District Offices after this date.**

1.2 2018 Nov/Dec NSC Examination candidates who wish to have marks re-checked must submit the application form and fee of R25 per subject at the District Office **on/before 18 January 2019. No late applications will be considered by the District Offices after this date.**

1.3 2018 Nov/Dec NSC Examination candidates who wish to have scripts viewed must submit the application form and fee of R205 per subject at the District Office **on the 28 February 2019 (07 days after the release of remarking results).**

Application forms are to be submitted at the District Offices not later than the closing date. All enquiries on re-marking/re-checking should be made at the District Office. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

SUBJECT CODES	NAME OF SUBJECT	SELECT WITH X		
		RE-MARK	RE-CHECK	VIEWING

DATE _____

DATE

DATE _____





**APPLICATION FORM: RE-MARKING / RECHECKING AND VIEWING OF SCRIPTS
FOR 2019 NOV/DEC AET L4 EXAMINATIONS**

[illegible]

DATE



