



Province of the
EASTERN CAPE
EDUCATION

EXAMINATIONS AND ASSESSMENT CHIEF DIRECTORATE

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ASSESSMENT INSTRUCTION NO. 02 OF 2021

TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
CIRCUIT MANAGERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 10 FEBRUARY 2021

**RE-MARKING / RE-CHECKING AND VIEWING OF EXAMINATION SCRIPTS:
2020 NOV/DEC NATIONAL SENIOR CERTIFICATE (NSC), ADULT EDUCATION AND
TRAINING (AET) L4 EXAMINATIONS**

1. Candidates who wish to have their scripts for 2020 Dec National Senior Certificate (NSC) and Adult Education and Training (AET) L4 Examinations re-marked / re-checked or viewed should complete the attached application form and submit it to the **District Office** not later than **10 March 2021**. (**ANNEXURE A - NSC** and **ANNEXURE B - AET L4**).
2. A script may only be viewed if it has been re-marked or re-checked.
3. Applications for viewing can only be accepted 7 days after release of re-mark or re-check results.
4. The following fees will apply:

RE-MARK	R120.00 per subject
RE-CHECK	R29.00 per subject
VIEWING	R234.00 per subject

5. Candidates from schools that are categorized as 'no-fee schools' will be exempted from paying for re-marking / re-checking and viewing of scripts.



A letter from the Principal of the school confirming the status of the school as a 'no-fee' school should be attached to the candidate's application form. Candidates that are exempted from paying school fees will also not pay for re-marking, re-checking and viewing.

6. **One application form** per candidate must be completed. All subjects to be re-marked, re-checked or viewed must be indicated on one application form only.
7. Payment of the fee must be made to the payment section of the District Office.
8. The **ORIGINAL RECEIPT** should be attached to the application form.
9. Applicants must keep a copy of the receipt in case of queries.
10. **NO POSTAL ORDERS/CHEQUES OR CASH ARE ACCEPTED AT THE PROVINCIAL OFFICE, UNDER ANY CIRCUMSTANCES.**
11. If, as an outcome of the re-marking, re-checking or viewing process, there is an improvement in the results for a subject, the relevant fee will be refunded. This will be done on receipt of a written request sent directly to the District Office where the application was made, and receipt was issued. In this regard the applicant will be expected to furnish his/her bank details for refund purposes.
12. All application forms and payments must go through the District Office. No application form will be accepted from a candidate or any person or official at the Provincial Office.
13. **Capturing of application forms for re-mark / re-check will be done by Districts. All applications must be captured daily as they come, and the final date for capturing is 12 MARCH 2021 by 16H00.**
14. District Officials are expected to adhere strictly to the above instructions and closing dates set out in this Assessment Instruction.
15. Candidates may also apply for remarking online on the website for the Department of Basic Education as indicated at the back of the individual candidate's statement of results. It is advisable to submit a copy at the district office.
16. The co-operation of all stakeholders in the process is appreciated.



MR R. TYWAKADI
DDG: CURRICULUM MANAGEMENT AND DELIVERY



APPLICATION FORM: RE-MARKING/RE-CHECKING AND VIEWING OF SCRIPTS
2020 DEC NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATIONS
CLOSING DATE: 10 MARCH 2021. NO LATE APPLICATIONS WILL BE ACCEPTED.

1.1 2020 Dec NSC Examination candidates who wish to have scripts re-marked must submit the application form and fee of R120 per subject at the District Office.

1.2 2020 Dec NSC Examination candidates who wish to have marks re-checked must submit the application form and fee of R29 per subject at the District Office.

1.3 2020 Dec NSC Examination candidates who wish to have scripts viewed must submit the application form and fee of R234 per subject at the District Office.

Application forms are to be submitted at the District Offices not later than the closing date. All enquiries on re-marking/re-checking should be made at the District Office. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

[illegible]

DATE _____

DATE _____

DATE





**APPLICATION FORM: RE-MARKING / RE-CHECKING AND VIEWING OF SCRIPTS
FOR 2020 DEC AET L4 EXAMINATIONS
CLOSING DATE: 10 MARCH 2021. NO LATE APPLICATION WILL BE ACCEPTED.**

1.1 2020 DEC AET L4 Examination candidates who wish to have scripts re-marked must submit the application form and fee of R120 per subject at the District Office.

1.2 2020 DEC AET L4 Examination candidates who wish to have marks re-checked must submit the application form and fee of R29 per subject at the District Office.

1.3 2020 DEC AET L4 Examination candidates who wish to have scripts viewed must submit the application form and fee of R234 per subject at the District Office.

Application forms are to be submitted at the District Offices not later than the closing date. All enquiries on re-marking/re-checking should be made at the District Office. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

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DATE _____

DATE _____

DATE _____